



# Mentoring Agreement

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FOR MENTORS & MENTEES

NAWO Mentoring Program 2026



## NAWO Mentoring Program 2026 Mentoring Agreement

**This mentoring agreement is between:**

Mentor Name	
Mentee	
Mentee	
Mentee	

### Theme/intention

The central theme or intention of our Mentoring discussions will be:	
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**We agree the following roles:**

We agree the role of the Mentor is to:	
We agree the role of the Mentee is to:	

### Group Protocol

To help our Mentoring sessions achieve our goals in an intentional, collaborative space, we agree to support these shared protocols, boundaries and commitment to confidentiality:	
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## Shared Goals and Aspirations

<p>As a mentoring pair or circle, we would like to achieve these shared goals/aspirations: <i>Each Mentee has also identified their own set of mentoring goals/development areas to work towards during our Mentoring sessions.</i></p>	
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## Session Logistics

Preferred session length	
Location / platform	
Agreed Dates and Times <i>(Tip – Schedule all five sessions up front and agree to stick to these dates and times. Commit to all participants attending all sessions.)</i>	Session 1
	Session 2
	Session 3.
	Session 4.
	Session 5.
	Other
Agreed notice period if session needs to change <i>(Tip – Avoid changing pre agreed session dates and times where possible).</i>	



## Communicating

Between-session contact (if any)	
Preferred response times	
Format (Phone call, SMS, WhatsApp, Email e.g. Mentee Development plan updates etc)	
<p>We agree to:</p> <input type="checkbox"/> Commit to professional courtesy by communicating promptly, respecting each other’s time, and keeping each other informed of any changes or challenges that may affect our participation. <input type="checkbox"/> Contact the NAWO Mentoring Team at <a href="mailto:mentoring@nawo.org.au">mentoring@nawo.org.au</a> to advise of any changes in contact or employment details <input type="checkbox"/> Complete all session logs and NAWO program check-ins ( <i>Tip: Save this link to favourites <a href="#">NAWO Check-In Form</a></i> )	

## Support and Challenges

Possible challenges:	
Potential solutions:	
<p>We all understand that when further support beyond the mentoring relationship is needed, we can:</p> <input type="checkbox"/> Access both mentee and mentor guides on the <a href="#">Mentoring Resource Hub</a> as well as other useful tools and resources <input type="checkbox"/> Contact the NAWO Mentoring Team at <a href="mailto:mentoring@nawo.org.au">mentoring@nawo.org.au</a>	



# Mentoring Agreement

2026 NAWO Mentoring program

**We have discussed the following in relation to our Mentoring partnership:**

<input type="checkbox"/>	<b>Commitment</b>	We have agreed on the commitment required for our Mentoring to work well
<input type="checkbox"/>	<b>Group Dynamics</b>	We have discussed our shared expectations in relation to the dynamics of our mentoring pair or circle
<input type="checkbox"/>	<b>Logistics</b>	We have identified communication methods, frequency of meetings, location, and duration
<input type="checkbox"/>	<b>Confidentiality</b>	We have a shared agreement with respect to confidentiality of information discussion
<input type="checkbox"/>	<b>Boundaries</b>	We understand the purpose of the Mentoring Program and the inherent boundaries involved
<input type="checkbox"/>	<b>Aspirations</b>	We have reflected on our individual goals/aspirations and recorded these personally
<input type="checkbox"/>	<b>Communication</b>	We have discussed how we will monitor personal and/or professional progress using the Mentoring Development Plan and any other agreed methods of communication between sessions. We have also agreed to keep NAWO informed of any changes and to complete check-in forms as required.
<input type="checkbox"/>	<b>Challenges</b>	We have discussed possible challenges and how we can prevent or manage these

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